Hello!

Welcome to the **Co-Production Collective website survey**. We’re interested to hear your thoughts on the latest version of our website that we’re co-producing with our community.

**To complete the survey:**

1. Read this guide
2. [**Go to the survey**](https://gobbysurvey.com/coprocollectivesurvey/) (<https://gobbysurvey.com/coprocollectivesurvey/>). The survey takes 2-5 minutes + 5 minutes reading)

It’s a Gobby survey, for help on how to use Gobby go to pages 7-11 of this guide.

Thank you for co-producing with us!

**Homepage extra information**

Please click on the link below for the **Homepage** when answering…

The **PART A** survey questions (questions 1 & 2)

[**Link to Homepage**](https://invis.io/DAZV0S96YTZ)

[https://invis.io/DAZV0S96YTZ#/441762390\_Homepage](https://invis.io/DAZV0S96YTZ)

**About us page extra information**

Please click on the link below for the **About us page** when answering…

The **PART B** survey questions (questions 3 & 4)

[**Link to About Us page**](https://invis.io/DAZV0S96YTZ)

[https://invis.io/DAZV0S96YTZ#/441762391\_About\_Us](https://invis.io/DAZV0S96YTZ)

**Get in touch page extra information**

Please click on the link below for the **Get in Touch Page** when answering…

The **PART C** survey questions (questions 5 & 6)

[**Link to Get in Touch page**](https://invis.io/DAZV0S96YTZ)

[https://invis.io/DAZV0S96YTZ#/441762392\_Get\_In\_Touch](https://invis.io/DAZV0S96YTZ)

**Illustrations extra information**

Please look at **the illustrations** on all of the webpageswhen answering…

The **PART D** survey questions (questions 7 & 8)

*Further information - Images used on websites need to be a higher quality and specification than the normal photos we take on a phone. Due to COVID-19 we are not able to take photos so we are exploring using illustrations.*

Please read on to find out **how to use Gobby!**

Once you have read the rest of this guide please [**start the survey**](https://blogs.ucl.ac.uk/public-engagement/2021/01/17/have-your-say-on-the-co-production-collective-website/) (<https://blogs.ucl.ac.uk/public-engagement/2021/01/17/have-your-say-on-the-co-production-collective-website/>).

If you need any help at all please just ask by emailing coproduction@ucl.ac.uk or calling **Niccola** on: 07741 671 200

Thank you for co-producing with us!

**What is Gobby?**

Gobby is an online survey tool designed to communicate with employees, customers, volunteers, members… anyone really!

Traditional online surveys ask you to tick boxes to ready-made answers. But are they always relevant to you?

Gobby is unique in that people can answer freely to questions and share their experiences and ideas.

You can also view and vote for other people’s answers to support group collaboration and decision-making.

**How does it work?**

**Step 1**

Click on the link given to you. It will take you to a web page that will provide more information on the survey and how it works.

Please take time to read the terms and conditions and check the box to show that you agree to them.

Then press the ‘Let’s begin’ button

**Step 2**

Read each question carefully and consider your answer. Your responses will be anonymous.

You can see answers that have been created by other people who have completed the survey already.

You can search for existing answers in this box and create new answers that are meaningful to you. Press the return key or Go on your keyboard to add statements to Your answer(s)

If you are the first person to respond to the survey, you will create the first answer.

**Step 3**

On the last question, instead of seeing a ‘Next question’ button, you will see a ‘Submit answers’ button.

Click on this to submit all your answers and finish the survey.

Thank you for reading and supporting Gobby.

*Document ends.*