

**LONDON’S GLOBAL UNIVERSITY**

## What synergies or conflicts exist between current HEI LA and student wellbeing polices?

## Information Sheet for Higher Education Institutions

### Who is conducting the research?

My name is Samantha Ahern and I am inviting you to take in part in my research project, ‘What synergies or conflicts exist between current HEI Learning Analytics and student wellbeing polices?’. I am a member of the Digital Education team at University College London and since October 2016 I have been focusing on learning analytics. My main area of interest is how learning analytics could be used to inform student support and wellbeing. This project is being funding by UCL and is being supported through the UKAT Research Mentoring programme.

This research aims to identify what synergies or conflicts exist between current learning analytics and student wellbeing policies, potentially producing some recommendations on how these services could be better aligned.

I very much hope that you would like to take part. This information sheet will try and answer any questions you might have about the project, but please don’t hesitate to contact me if there is anything else you would like to know.

### Why are we doing this research?

In their September 2017 #StepChange report UUK recommended the alignment of learning analytics with student wellbeing. In this research we aim to identify the key characteristics of existing policies relating to student wellbeing and learning analytics across the sector, and the synergies or conflicts that exist between them. This will help to establish whether at present learning analytics and student wellbeing can be aligned, and if amendments are required to aid alignment.

### Why am I being invited to take part?

Higher Education Institutions (HEIs) are being invited to take part as the policies relevant to this work may not be publicly available. In addition, for some HEIs with a learning analytics implementation more detailed information will be sought with regard to the data used within the learning analytics and student wellbeing systems and the associated data flows.

### What will happen if I choose to take part?

You will be requested to share the following institutional policies for preliminary analysis:

* Personal Tutoring
* Student Wellbeing / Student Support
* Student Mental Wellbeing
* Learning Analytics

Preliminary analysis of the policies will be undertaken to group student support models and learning analytics implementations. A sub-set of institutions will then be selected for further analysis.

The HEIs selected for further analysis will be requested to provide information about the data used within the learning analytics and student wellbeing systems and the associated data flows. This will used to create a systems model that will inform the identification of synergies and conflicts.

## Collection and Use of Personal Data

In order to facilitate this research some personally data will be requested as part of the registration process. The data being requested is as follows:

* Name and Position of person authorising the sharing of the policies
* Name and contact details of a nominated person for future contact regarding further analysis.

The lawful basis under which this data is being collected is as a task in the public interest, the data will managed in compliance with UCL’s [Research Privacy Notice](https://www.ucl.ac.uk/legal-services/privacy/participants-health-and-care-research-privacy-notice). All personal data collected for this purpose will be deleted 18months after the completion of the research project.

If you wish to complain about our use of personal data, please send an email with the details of your complaint to the Data Protection Officeso that we can look into the issue and respond to you. You also have the right to lodge a complaint with the Information Commissioner's Office (ICO) (the UK data protection regulator).  For further information on your rights and how to complain to the ICO, please refer to the [ICO website](https://ico.org.uk).

##  What will happen to the results of the research?

The outcomes of the research will be shared with you as will copies of any report or publications that incorporate the analysis. It is anticipated that the outcomes of this research will be shared internally within UCL, with the UKAT community and the JISC Learning Analytics Network. It may also be included in research publications, conference presentations or learning and teaching events.

Unless requested otherwise, the policies and analysis will be stored alongside the final project report on UCL’s Research Publication Service and potentially UCL Discovery. UCL Discovery is UCL's open access repository, showcasing and providing access to UCL research publications. Additionally, institution names will be omitted upon request.

Thank you very much for taking the time to read this information sheet.

## If you have any further questions before you decide whether to take part, you can reach me at:

s.ahern@ucl.ac.uk